

DTE Institute Code : 6217



Estd 2009

Shri Balasaheb Mane Shikshan Prasarak Mandal's
ASHOKRAO MANE GROUP OF INSTITUTIONS

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Accredited by NAAC

Founder President

Late Shri. Ashokrao Mane

Director

Dr. A. V. Deshmukh, M.E., Ph.D.

President

Hon. Shri. Vijaysinh A. Mane

Ref. No. :

Date :

Ashokrao Mane Group of Institutions, Vathar
Project Work and Guide Allotment Policy Document

Purpose :

This policy defines the guidelines for project selection, student/team allocation, and guide allotment to ensure a structured approach to project work.

Project Selection Process:

- Formation of Project Review Committee (PRC).
- Scheduling a meeting with PRC members.
- Guide allocation as per area of interest/domain of guide by PRC members.
- Notice for students regarding synopsis presentation and Finalization of Topic and Objectives.
- Finalization of Topic

Phase I Evaluation:

- Conduction of meeting with the project guide & student members for progress of work & phase- I presentation.
- Conduction of Meeting with Guides by Project Coordinator and PRC Members
- Evaluation of project phase-I work based on the rubrics by PRC members.

Phase II Evaluation:

- Review of progress of project work from each group by respective guide.
- Conduction of Internal phase-II presentation.
- Conduction of External phase-II presentation.
- Evaluation of Project Phase-II work based on the rubrics by PRC members.
- Submissions of Black book/embossing project report to the department & guide with a duly authorized signature

Policy Compliance :

- Any disputes in project or guide allotment will be addressed by the Project Coordinator.
- Non-compliance with the policy may result in reallocation, resubmission, or penalties as per institutional/organizational rules.



**Central Project
Coordinator**



Dean IQAC



**(Dr. Ajay V. Deshmukh)
Director**

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